

# TRANSITIONING TO NEW RTO STANDARDS

## FIVE STEPS TO EMBRACE THE OPPORTUNITY FOR GROWTH & IMPROVEMENT

# 1

### Training & Assessment

- How do you know your training design is fit for delivery & the cohort?
- How do you monitor & adjust the training structure based on needs?
- What quality assurance mechanisms do you have in place to reflect current industry practice?



# 2

### VET Student Support

- What strategies do you have to prevent discrimination and build cultural competence of staff?
- What systems are in place to identify the wellbeing needs of students & staff?
- How are the outcomes of complaints & appeals used to continually improve?

# 3

### VET Workforce

- What are the key risks to your RTO & strategies to mitigate?
- What processes are in place for monitoring & review staff performance and PD?
- Have you identified gaps in trainer/assessor competence?

# 4

### Governance & Management

- Are your staff familiar with the Standards for RTO'S and responsibilities and accountabilities?
- How do you monitor the RTO's financial position and ensure governing person is aware of the risks?
- What systems do you have to collect, analyse and act upon feedback?



# 5

### Start your RTO compliance check

- Book your RTO compliance meeting (2 hours).
- Focus areas are reviewed strategically & logically.
- Gaps are identified and actionables documented.
- Discussion to confirm clarity around requirements.
- Ongoing check back for guidance and progress review.
- Total cost is \$3260 plus GST.



